

**ANNEXURE IV**

**INSTRUCTION SHEET FOR FILLING THE INDEMNITY BOND AND  
AFFIDAVIT FOR TRANSMISSION OF SHARE/DEBENTURE  
CERTIFICATE(S)**

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Kindly ensure before submitting the Indemnity Bond and Affidavit to the Company that :

1. Indemnity bond and Affidavit has been executed as per the draft sent by the Company. Please note that Indemnity bond and Affidavit has to be executed on Rs.200/- and Rs.100/- non-judicial stamp paper respectively.
2. Number of shares/debentures are mentioned in figures.
3. Share/Debenture distinctive numbers are correct.
4. Face value mentioned for shares/debentures are correct. Please note that face value of shares is Rs.10/- each and of debenture Rs.50/- each.
5. Date of death mentioned correctly.
6. All details i.e. name, relation to deceased and age of legal heirs are mentioned.
7. The name of survivor mentioned.
8. Date of execution and place has been mentioned.
9. All legal heirs/deponents should sign Indemnity bond and Affidavit.
10. First survivor should mention his/her address for future communication.
11. The Indemnity bond should be signed by two witnesses and two sureties (name, address and signature).
12. Affidavit should be verified in presence of a First Class Magistrate or a Notary Public. In the event of verification in the presence of Notary Public, the Affidavit should contain the notarial stamp.



In witness whereof I/We the applicants herein has/have signed and set my/our hands this \_\_\_\_\_ day of \_\_\_\_\_ Two Thousand \_\_\_\_\_.

Name & address of Witness No.1	Name of legal heir(s)
Signature(s)	
_____ 1 _____	_____
_____ 2 _____	_____
Signature : _____ 3 _____	_____
_____	4 _____

Name & address of Witness No.2	Address
_____	_____
_____	_____
Signature : _____	

Place :  
Date :

We the undersigned certify that the above facts are true and bind ourselves as sureties to make good all claims, charges, costs, damages, demands, expenses and losses which the said Deepak Fertilisers and Petrochemicals Corporation Limited may sustain incur or be liable or in consequences of complying with the request contained above and the Company will be entitled to recover all claims, charges, costs, damages, demands expenses and losses from our persons or our properties as the case may be.

Name & address of Witness No.1	Name & address of Surety No. 1
_____	_____
_____	_____

Signature : \_\_\_\_\_ Signature : \_\_\_\_\_

Name & address of Witness No.2	Name & address of Surety
No. 2	
_____	_____
_____	_____

Signature : \_\_\_\_\_ Signature : \_\_\_\_\_

Place :  
Date :

**NOTE: This Indemnity bond to be executed on Rs.200/- Non-judicial stamp paper.**

ANNEXURE IV

AFFIDAVIT BY LEGAL HEIRS FOR TRANSMISSION

I/We \_\_\_\_\_ wife/son(s)/daughter(s) of \_\_\_\_\_ resident of \_\_\_\_\_ do solemnly swear and sincerely state as under:

1 That \_\_\_\_\_ Equity shares having distinctive nos. from \_\_\_\_\_ to \_\_\_\_\_ of the face value of Rs. 10/- each and \_\_\_\_\_ debentures having distinctive nos. from \_\_\_\_\_ to \_\_\_\_\_ of the face value of Rs.50/- each are standing registered in the name of late Shri/Smt. \_\_\_\_\_ in the book of DEEPAK FERTILISERS AND PETROCHEMICALS CORPORATION LIMITED.

2 That late Shri/Smt. \_\_\_\_\_ died intestate on this \_\_\_\_\_ day of \_\_\_\_\_.

3 That late Shri/Smt. \_\_\_\_\_ left behind him/her the following heirs;

	Name	Relation to deceased	Age
1			
2			
3			
4			

4 That the above-mentioned shares/debentures were the separate and self acquired property of the deceased.

5 That under the Indian Succession Act, 1925 / The Hindu Succession Act, 1956 / Muslim Personal Law (Shariat) Application Act, 1937 or any other law applicable to the applicant (strike out whichever is not applicable) the person mentioned at paragraph 3 is/are entitled to inherit the aforesaid shares/debentures singly / jointly.

6 That the deceased Shri/Smt. \_\_\_\_\_ left no other heir than those mentioned in clause 3 of this affidavit and that the persons mentioned in the said clause 3 are his/her only heirs.

7 That I/We hereby declare that I/We have mutually agreed upon and have relinquished my/our rights, title and interest in the said

shares/debentures and request the Company to transmit the aforesaid shares/debentures standing registered in the name of late Shri/Smt. \_\_\_\_\_ in favour of \_\_\_\_\_ without production of succession certificate or letter of administration or probate.

Signature(s) of Deponent

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

-  
**VERIFICATION**

I/We the above named person(s) verify that the statements contained in the above paragraphs are true to the best of my/our knowledge and belief and that nothing material has been concealed.

Signature(s) of Deponent

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

\_\_\_\_\_

Place :

Date :

**NOTE \_\_\_\_\_; 1. This Affidavit to be executed on Rs.100/- Non-judicial stamp paper**  
**2. This Affidavit should be verified in the presence of the First Class Magistrate or a Notary Public under their Official Seal.**



ANNEXURE IV

**DEEPAK FERTILISRS AND PETROCHEMICALS CORPORATION  
LIMITED**

**Form to be filled in by person(s) claiming title to the shares/debentures of a deceased share/debenture holder without legal representation.**

- 1 Full name of the deceased share/debentureholder :
- 2 Date of death of the deceased according to English Calendar :
- 3 Number of shares/debentures held by the deceased holder in DFPC (WITH DISTINCTIVE NUMBERS) :
- 4 Shares held in other Companies (Please attach list) :
- 5 Particulars of property of the deceased other than that shown in column 3 above :
- 6 Has the deceased left a will or any other Testamontary Instrument disposing of his property :
- 7 Has the deceased left any debts? :  
If so, please state the amount and nature of such debts:
- 8 Has the deceased left a widow/husband and/or children? :  
If so, please state her/his/their name(s) and ages.  
In case of daughers, please also state if they are married  
Or unmarried.
- 9 By what Law is the family of the deceased governed? :  
If Hindu or Mohamedan, please state which school of Law is applicable.
- 10 Who are the heirs of the deceased according to the Law :  
By which succession to his estate is governed?
- 11 Was the deceased (If Hindu) a member of a joint and Undivided Hindu family? If so, please state the names :  
And ages of the surviving coparceners



- 12 Applicant's/Applicants' :
- 1 Name(s) in full :
- 2 Age(s) :
- 3 Relationship with the deceased :
- 13 In whose possession are the certificates for the shares held by the deceased? :
- 14 Any other information which the applicant desires to give in support of his/her/their claim to the shares of the deceased. :

Date :

Name & Address :

Signature(s) of the Applicant(s)

**N.B. :** The delivery to the company of this form duly filled in shall not be deemed in any way to affect the Company's right to insist on production of Probate or Letter of Administration or Succession Certificate to the estate of the deceased share/debentureholder.